

Freedom of Information Act Request Form

Office of the Illinois Secretary of State



FOIA Officer
115 S. LaSalle St.
Ste. 300
Chicago, IL 60603
312-814-1779
312-814-5958 (fax)
ilsos.gov

Date _____
Requestor's Name _____
Company _____
Address _____
City, State, ZIP _____
Phone Number _____
Requestor's Email Address _____

RECORDS SOUGHT: List records requested below. Please be specific.

Requestor's Signature _____

Return completed FOIA Request Form to: Illinois Secretary of State, FOIA Officer, 115 S. LaSalle St., Ste. 300, Chicago, IL 60603; fax to 312-814-5958; or email to FOIARequest@ilsos.gov.

If your request is denied, you may file an appeal to: Public Access Bureau, Illinois Attorney General, 500 S. 2nd Street, Springfield, IL 62701; fax to 217-782-1396; or email to Public.Access@ilag.gov.

(FOR DEPARTMENT USE ONLY)

RESPONSE:

Records made available: ☐ Date _____

Request denied and reason: ☐ _____

Copies made: ☐ Yes

☐ No

Number _____

☐ Media Exemption

Fee paid \$ _____

Other (attach correspondence):

Date Stamp Receipt